

**DODGE COUNTY
LAW ENFORCEMENT COMMITTEE MEETING
March 7, 2014**

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Aaron David
Darrell Pollesch
Ernest Borchardt
Excused – James Layman

Also Present: James Mielke, County Administrator; Jeff Schmitt, County Board Supervisor; John Storck, Circuit Court Judge; Joseph Sciascia, Circuit Court Judge; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Lynn Hron, Clerk of Courts; Patricia Ninmann, Dodge County Sheriff; Scott Smith, Chief Deputy, Sheriff's Department; Patrick Schoebel, Medical Examiner; Steven Seim, Family Court Commissioner; Sgt. Dale Schmidt, Sheriff's Department; Barb Brandt, Br. 4 Judicial Assistant.

Miller certifies compliance with the Open Meeting Law.

Approval of Agenda and Allow for Deviation: Motion made by Borchardt to approve Agenda and to allow for deviation; second by David. Motion carried.

Public Comment: None

Approval of Minutes: Motion by Pollesch to approve Minutes of February 7, 2014; second by David. Motion carried.

Communications: MaryAnn Miller reminded committee of the Dodge County Criminal Justice Coordinating presentation on March 14 at 10:00 a.m.

Circuit Court/Judge's Report:

Authorization had been made to upgrade the locks on the holding cells to a FOB type system instead of keys. Wiring will be done next week with the installation completed on April 18.

Judge Sciascia and Kurt Klomberg went to the security conference this week. The Judge will be putting together some thoughts and recommendations for the security meeting. Further improvements could be made to the front desk and the security with the East side entrance to the building needs to be evaluated. Greg Vollan from the public defender's office along with Michelle Kenning from Clerk of Courts Office also attended.

The Security Committee is planning an active shooter exercise. Judge Sciascia is putting together some ideas. There is also a 5 minute presentation on an active shooter situation that will be shown at one of the courthouse meetings.

Regarding the e-filing of criminal cases, there have been a few issues between CCAP and the DA's office, but we did anticipate some glitches. Hopefully in late April the defense bar will be able to start using this system.

Mary Wendel from Probation and Parole has requested that on a temporary basis, there be a space for one of her agents to be at the Justice Facility during the day. They will only have a computer with them and only one agent so they would not need a great deal of space. Judge Storck reported that we have a conference room available for their use during the remodel of the Beaver Dam office. A motion was made by David with second by Borchardt to approve the use of a room in the Justice Facility for Probation and Parole to use. Motion carried.

Judge Storck advised that government day is the first Thursday in April.

Clerk of Courts Report: Lynn Hron reported that there have been some challenges with the efilng of criminal cases, but because we are the pilot county, some glitches were expected.

She reported that her office is beginning to receive some of the tax intercepts and those will increase funds for her office. Her office does receive complaints from people who don't like the fact that their refunds can be intercepted.

Child Support Report: No report.

District Attorney Report: DA Klomberg attended the Annual Security Conference and there were some ideas he would be bringing before the Security Committee.

Bob Barrington reported that Monday was difficult with efilng because CCAP had made some changes that took us back a couple of steps. CCAP has resolved those issues and we are back on track. There are still some issues that need to be worked out with the DOC.

Neosho, Rubicon and Ashippun are moving their municipal courts to Beaver Dam. Fines are lower for defendants and it was anticipated that because of that fact, fines are paid faster and are easier to collect. This would mean that there are approximately 750 tickets a year that our Clerk's office would not be processing.

Medical Examiner Report: ME Schoebel handed out his monthly report. He reported that there may be a minor change in his staffing, with one out on a medical leave. This won't have a significant effect on his office.

Sheriff Department Report:

For additional input to Supervisor Schmitt's comments:

In the past couple of years there have been 8 chairs replaced in the Detention Facility. Sample chairs will be brought in to get the best fit for the employees.

The issues with the present computers will be resolved when the replacement computers are installed which will be done in the future, dependent on IT's schedule.

The jail is reviewing the ICE standards and will need to get approval for staff to carry Tasers on their person.

The inconsistencies between shifts in duties for officers are being addressed in the consistency study that has been completed. Overall we have a great facility with great people staffing it.

Scott Smith asked the Board to approve funds for fitness equipment. This is for TRX equipment that uses body weight, pullies and ropes that will help increase range of motion and flexibility so

both patrol officers and corrections staff are less likely to get hurt. This is prevention type of equipment. Motion made by Borchart and second by David to allow transfer of funds not to exceed \$1100 for this purchase. Motion carried.

The Explorer program has a national convention this July in Indiana. The Department is seeking funds for the cost of travel at an estimated \$1300. Motion was made by David with a second by Borchardt to send the advisers with the Explorers to the National Convention. Motion carried. This item was not placed in the budget; however Sgt. Schmidt has been made aware of the process and it will be included in future budgets.

The annual report will be presented to the County Board in April with focus on New World, with an actual presentation by each of the division.

A request was made for three officers to attend the Explorer Convention. Motion was made by Pollesch with a second by Borchardt for 3 officers to attend the July convention. Motion carried.

Finalization of the TAD grant and staffing has been completed.. A motion was made by Pollesch with a second by David to add the required business unit and for staffing the Director position. Discussion was held regarding this grant. This funding will go through 2016 with request for funding from the State being completed annually. Program Specialist Jay Westhuis took the lead with this TAD grant. This is an evidence based system with funding for treatment for individuals who are non-violent offenders. It will aid the Court system and allow for additional treatment options. Motion carried.

Sheriff Ninmann reported on the civil process fees. There is a proposal to change a requirement to pre-pay for process serving. The proposal is from charging \$35 per attempt plus mileage, to a fee of \$65 which would then include 3 attempts. If 3 attempts were not sufficient, an additional pre-pay amount would be required. The amount for posting a writ would go from \$35 for the initial posting to \$75.00 for up to 3 attempts. They have compared the amounts with surrounding counties, using Fond du Lac, Jefferson and Washington Counties for comparison. A motion was made by Borchart and seconded by David to accept the changes in fees for process serving. Motion carried.

The Sheriff reported that Brian Drumm will be recognized as the American Legion Law Enforcement Officer of the year.

There will be an Employee Recognition Ceremony on March 21 at 2:30. Promotions will also be recognized along with years of service and the oath of office for new officers.

Dodgeland High School will host the first Town Hall Meeting regarding the opioid abuse that the County is experiencing. Judge Bauer, DA Kurt Klomberg and the Sheriff, along with a pharmacist, physicians and a recovering addict will participate in this meeting. Further Town Hall meetings will be scheduled in other school districts.

Other business: Jeff Schmitt, County Board Supervisor and former member of the Law Enforcement Committee, reported to the Committee on his recent ride-along with a deputy from the Sheriff's Department and job shadow at the Detention Facility. He experienced a wide range of subjects on his ride-along from break-ins to a vehicle roll over. On his job shadow at the jail, he reported that the staff was very open with him regarding any of their concerns. He was grateful for the opportunity.


Next Meeting: Friday, April 4, 2014 at 8:00 a.m. at the Dodge County Justice Facility.

Adjournment: Motion by David to adjourn meeting; second by Pollesch. Motion carried.
Meeting adjourned at 9:02 a.m..

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



Aaron David, Secretary



Barbara N. Brandt, Recording Secretary